

LEGEND HIGH SCHOOL
Open Campus Application/Release Form
Spring 2010

Open campus is a privilege at Legend High School. It is an opportunity that will be opened up to students starting second semester of their sophomore year. A student that qualifies for open campus will be withdrawn/released from advisement and may leave campus for advisement and lunch. Students may not stay on campus unless they are in their advisement room and their scheduled lunch. To qualify for open campus the following criteria must be met:

1. **Students must have a cumulative 2.5 GPA and maintain a 2.5 GPA each semester thereafter to be open campus eligible and have no F's at progress or quarter reports. Please print your transcript from IC to verify 2.5 GPA and attach it to this application. Parents must sign off on the open campus release form.**
2. **Students must be in good academic standing towards graduation.**
3. **Students must be in good standing with attendance – No UNX absences in the previous quarter.**
4. **Students must be in good standing with behavior and discipline.**
5. **Students must be in good standing with school fees. No outstanding fines.**
6. **Students must have their “YELLOW” Student ID and present it in order to leave campus.**
7. **Students will be subject to reasonable behavior in accordance with the Code of Conduct that addresses district and building policies. All students must re-enter the school through the Commons door ONLY.**
8. **There will be no loitering in parks, neighborhoods, open spaces, or the parking lot.**
9. **There will be no tobacco or other illegal substances.**

At any time a student's "YELLOW" open campus ID could be revoked by administration if these criteria are not adhered to, attendance issues arise, or behaviors violate the Code of Conduct expectations. The student will be placed back into an advisement class and open campus privileges will be lost due to not following reasonable behavior in accordance with the DCSD Code of Conduct that addresses district and building policies.

Process for Application

1. Parent/Guardian understands the criteria and guidelines.
2. Administration approval and signature.
3. Once approved, turn in Student ID card to the main office and obtain a new "YELLOW" open campus ID.
4. Please allow up to five days for processing.
5. If a student **loses** an ID, the replacement cost is **\$20**.

Colorado State Driving Laws

Student drivers 16 years of age are only allowed one driver for the first six months. After six months, a driver is allowed one passenger for the next six months. After that time frame a driver can have as many passengers as there are seatbelts in the car. Students may not take anyone off campus that does not have open campus privileges and a "YELLOW" open campus ID.

****Please note that when Legend has a DELAYED start, ASSEMBLY, or TESTING schedule there will be no open campus privileges.****

I _____ (parent/guardian) have read and understand the criteria and qualifications for open campus privileges at Legend.

I am giving permission for _____ to be excused from lunch and withdrawn/released from advisement to participate in open campus privileges. I am aware that the Legend administration has the right to revoke open campus privileges from my student at any time due to any of the criteria not being met within the application. Open Campus will begin February 1, 2010. Students that have been approved should pick up their "YELLOW" ID in the main office.

Parent/Guardian Signature/date

Student Signature/date

Administrator signature /date

ONE COPY TO STUDENT

ONE COPY TO MAIN OFFICE

Student Attendance Policy JH – Open Campus

Freshman students may not enter cars or leave the school grounds during school hours without advance permission from the Principal, inclusive of lunch periods.

Other students, who have an approved Open Campus Application and “YELLOW” ID, may leave campus without advanced permission of the Principal. This flexible schedule option for students is a privilege and subject to revocation based on grades, attendance or disciplinary action.

1. Open campus for sophomores, juniors, and seniors is a privilege and can be revoked due to attendance and /or discipline related issues. These issues will be monitored by the student’s teachers, counselor, administrator, and parents.
2. Student focus groups will convene on an on-going basis to discuss the implementation of this policy and adjust the buildings procedures accordingly.
 - Students from the focus groups will act as community liaisons in order to facilitate a “good neighbor” climate at each building with the surrounding community.
3. Students must carry identification cards at all times during school and at school-sponsored activities, and produce it promptly and cooperatively if a school official asks to see an ID.
4. Each building will identify a process to address excessive excused and unexcused absences giving the student due process and notification prior to giving any academic sanctions or open campus restrictions.
 - As a general guideline, a student who has five or more unexcused absences from any course in any semester may be dropped for that semester with no credit in that course unless, in the judgment of the principal, the student can meet the course requirements satisfactorily in other ways.
 - When the principal considers a student's absences so excessive as to prevent that student from meeting course requirements, credit for the course may be denied. If students stand to lose course credit because of an absence, reasonable effort shall be made to notify the parents, guardian, or legal custodian so that remedial action may be taken.
5. Reporting an Absence:
 - It is required that parents notify the attendance office on or before the day of an absence. An absence will remain unexcused if the attendance office has not been contacted within a 48-hour period after the absence has occurred. Absences will NOT be excused for students who leave campus for a Release Period and Do Not Return, unless pre-approval has been obtained through the office or unless the student produces a doctor/dentist note.
6. Unexcused absences are defined as:
 - Absences from a single period or multiple periods with out parent notification (by phone or note).
 - Reporting the absence did not occur within 48 hours.
 - The parent or school did not grant permission for the absence.
 - If a student is more than 10 minutes tardy to class without an Excused Tardy slip.
7. Learning opportunity areas and off-limit areas will be posted in the building and on the school’s website.
8. Please look at individual school’s website or the handbook for further information on open campus policies.